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Supplier Connection (PSA)

Test Manual_V3.5_EN

Test Manual

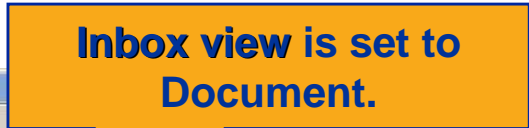
v3.5 English

How to get started?

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Step 1 Incoming message – alert icons

- The test manual depicts all the steps to follow after receiving a test message (call-off – DELJIT).
- As previously mentioned in the Start-up manual and Configuration manual, some key information in the message will automatically update your database. Alert icons are set to identify such updates.
- In this step you will learn how to update your logistics relationship (ship from /ship to /dock), buyer part reference, container and handling unit information.
- Please see example in the next slides.



Print Example.

https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=PARTVIEW2&PARTCROSSREFERENCEP - Microsoft

Save a Copy Search Select 122%

ORDER

CALL-OFF NUMBER	DATE	SELLER ACCOUNT NUMBER
TS11000000000697	25/01/06 01:02	12345A

SUPPLIER NAME	BUYER
PSA TEST SUPPLIER 1 GRAND RUE MONTMOREAU 16190 CHARENTE	PSA POLE TERTIAIRE - TEST 2-10, BOULEVARD DE L'EUROPE 78093 POISSY YVELINES CEDEX 9 FRANCE

CONSIGNOR	CONSIGNEE
SUPPLIER TEST LOCATION 1 GRAND RUE MONTMOREAU 16190 CHARENTE	PSA TEST (SÉRIE/PR) 2-10 BOULEVARD DE L'EUROPE POISSY 78092 YVELINES FRANCE

CONTACT: TELEPHONE:	CONTACT: TELEPHONE:
---------------------	---------------------

ARTICLE			
ARTICLE NUMBER	ARTICLE DESCRIPTION		SCHEDULE TYPE
222222222			PICK-UP SCHEDULE
SUPPLIER ARTICLE NUMBER	PACKAGE TYPE	PARTS PER CONTAINER	NUMBER OF IDENTICAL PACKAGES
	00081	280	1
PURCHASE ORDER NUMBER	HANDLING UNIT TYPE	POINT OF DISCHARGE	POINT OF DESTINATION
22222222		POLEDECAA	POLE HC1-E53

1 of 7

Done Unknown Zone

Set Inbox View to Part.

Covisint Supplier Connection - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=INBOX&VIEW=PART>

supplier connection **Supplier ABC, PSA Test Supplier 1** home portal help contact us

view create reports administration preferences reference help super admin functions





Inbox :: viewing 1 - 4 of 4 parts page « 1 » view by: doc **Part**

set filter... reset filter

buyer part number: go

requirement filter: from 12/01/06

0 lines selected ☐ display only selected clear selected

select	options	cust part# (supplier part number)	Quantity	horizon dates	demand type	ship from	ship to	dock	release date
<input type="checkbox"/>		1111111111	1120	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	24/01/06 18:02
<input type="checkbox"/>		2222222222	280	03/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	24/01/06 18:02
<input type="checkbox"/>		33333333	30	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECBB	24/01/06 18:02
<input type="checkbox"/>		444	120	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECBB	24/01/06 18:02

download selected turnaround selected

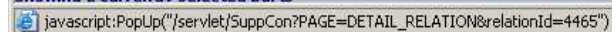
Inbox :: viewing

view by: doc **Part**

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Done Internet

Select the alert icon next to the first part.



https://us.supplierconnection31.covisint.com - Covisint Supplier Connection - Microsoft Internet ...

edit ship-form/ship-to relationship help

*** required fields**

general information	
ship from	Supplier test location 1
ship to	PSA Test (Série/PR)
dock *	POLEDECAA
ASN Association Assigned Code	A01052
date updated	24/01/06

mailbox information					
delete selected	seller mailbox *	seller qualifier	message type	mailbox description	default
	SUPPLIERCONNECT		all..		<input checked="" type="checkbox"/>

save changes clear close

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Internet

All *required fields are automatically filled in. Please select save changes and then close.

IMPORTANT NOTE:

If Association Assigned Code = A01051 then Mailbox = 003609786, Qualifier = 1

If Association Assigned Code = A01052 then Mailbox = SUPPLIERCONNECT, Qualifier = blank

https://us.supplierconnection31.covisint.com - Covisint Supplier Connection - Microsoft Intern...

edit ship-form/ship-to relationship

help

changes successfully saved

* required fields

general information

ship from	Supplier test location 1
ship to	PSA Test (Série/PR)
dock *	POLEDECAA
ASN Association Assigned Code	A01052
date updated	26/01/06

mailbox information

delete selected	seller mailbox *	seller qualifier	message type	mailbox description	default
<input type="checkbox"/>	SUPPLIERCONNECT		all..		<input checked="" type="checkbox"/>
			all..		<input type="checkbox"/>

save changes clear close

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Done Internet

The logistics relationship between your ship from site and the first PSA-Test dock (POLEDECAA) has been successfully created. Please select close.



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edit buyer part information... help

Warning: This part information was created out of a recieved message

* required fields






Supplier test location 1 - PSA Test (Série/PR) - POLEDECAA

general information

Part No buyer *	1111111111
part description *	<input type="text"/>
supplier part master *	select  
article under AQP	<input type="checkbox"/>
security article	<input type="checkbox"/>
container *	04322  
parts per container *	56
part uom *	Piece, Unit
date updated	24/01/06 18:06

financial information

delete selected	purchase order *	item price *	unit price basis *	unit price basis uom *	invoice uom *	target currency *	tax *
<input type="checkbox"/>	11111111	0	0	select	select	select	select
	<input type="text"/>	<input type="text"/>	<input type="text"/>	select	select	select	select

     Internet

Please fill in the *required fields in the general information section. Please refer to the next slide.

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edit buyer part information...

Warning: This part information was created out of a recieved message

Supplier test location 1 - PSA Test (Série/P

general information

Part No buyer * 1111111111

part description * Test part

supplier part master * Ref four 1

article under AQP ☐

security article ☐

container * 04322

parts per container * 56

part uom * Piece, Unit

date updated 24/01/06 18:06

financial information

delete selected	purchase order *	item price *	unit price basis *	unit price basis uom *	invoice uom *	target currency *	tax *
<input type="checkbox"/>	11111111	0	0	select	select	select	select
				select	select	select	select

save changes clear close new part

javascript:OuvreCONT(true)

Internet

From the drop down menu, select your supplier part reference corresponding to the buyer part reference.

Please select the alert icon next to the container.

https://us.supplierconnection31.covisint.com - Covisint Suppli... help

edit container information

changes successfully saved

* required fields

container type *	04322
container description	Carton box
Type - Model of the label *	OTL3 - Standard
net weight *	100
net weight uom *	Gram
handling unit type	F0000
containers per handling unit	10
date updated	26/01/06 17:21

save changes clear close new

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Done Internet

Please note that only container type* information will be displayed, all the remaining fields will have to be completed (please select OTL3 Standard labels). save changes and close.

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edit buyer part information...

Warning: The packaging information has been modified out of the information from a message

* required fields

Supplier test location 1 - PSA Test (Série/PR) - POLEDECAA

general information

Part No buyer * 1111111111

part description * Test part

supplier part master * Ref four 1

article under AQP ☐

security article ☐

container * 04322

parts per container * 56

part uom * Piece, Unit

date updated 26/01/06 17:22

financial information

delete selected	purchase order *	item price *	unit price basis *	unit price basis uom *	invoice uom *	target currency *	tax *
<input type="checkbox"/>	11111111	0	0	select	select	select	select
				select	select	select	select

save changes clear close new part

Done Internet

The container alert icon has gone, please fill in the *required fields under the financial information. Please refer to the next slide.

https://us.supplierconnection31.covisint.com - Covisint Supplier Connection - Microsoft Internet Explorer

edit buyer part information...

changes successfully saved

* required fields

Supplier test location 1 - PSA Test (Série/PP

general information

Part No buyer *	1111111111
part description *	Test part
supplier part master *	Ref four 1
article under AQP	<input type="checkbox"/>
security article	<input type="checkbox"/>
container *	04322
parts per container *	56
part uom *	Piece, Unit
date updated	26/01/06 17:23

financial information

delete selected	purchase order *	item price *	unit price basis *	unit price basis uom *	invoice uom *	target currency *	tax *
<input type="checkbox"/>	11111111	5.25	1	Piece, Unit	Piece, Unit	Euro	export in ec-19.6
				select	select	select	select

save changes clear close new part

Done

Note: the unit base price, should be set to 1 if the item price is per single piece or set to 100 if the item price is per hundred pieces, and so on.

Once all information is completed, please select save changes and close.

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Address: https://us.supplierconnection31.covisint.com/servlet/SuppCon

supplier connection **Supplier ABC, PSA Test Supplier 1** home portal help contact us

view create reports administration preferences reference help super admin functions

existing relationships

select a relationship: ### Supplier test location 1 - PSA Test (Série/PR) (POLEDECAA) warnings only create a relationship

goto details options: add parts

delete selected	options	buyer part number	Part Description *	supplier part master *	container *	parts per container *	part uom *	security article	article under AQP	date updated
<input type="checkbox"/>		111111111	Test part	Reffour 1	04322	56	Piece, Unit	<input type="checkbox"/>	<input type="checkbox"/>	26/01/06 17:23
<input type="checkbox"/>		222222222		select	select	280	Piece, Unit	<input type="checkbox"/>	<input type="checkbox"/>	24/01/06 18:06

save changes clear

showing 2 currently selected parts

Done Internet

The alert icon has gone from the first part. Please repeat the same process for the second part reference.



Types of Schedules

The **(p)** next to date indicates a pick-up schedule. This means that on the date mentioned the goods will be collected at the ship from location.

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File Edit View Favorites Tools Help

Address <https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=INBOX&VIEW=PART> Go Links >>

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Inbox :: viewing 1 - 4 of 4 parts view by: doc Part

set filter... reset filter

buyer part number: go

requirement filter: from 12/01/06

0 lines selected ☐ display only selected clear selected

select	options	cust part# (supplier part number)	Quantity	horizon dates	demand type	ship from	ship to	dock	release date
<input type="checkbox"/>	 	1111111111	1120	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	24/01/06 18:02
<input type="checkbox"/>	 	2222222222	280	03/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	24/01/06 18:02
<input type="checkbox"/>	 	3333333333	30	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECBB	24/01/06 18:02
<input type="checkbox"/>	 	4444444444	120	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECBB	24/01/06 18:02

download selected move selected to history turnaround selected

Inbox :: viewing 1 - 4 of 4 parts page << 1 >> view by: doc Part

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Done Internet

The different types of schedules are also indicated in the ASN. Departure from ship from location or Arrival at PSA (ship to location)

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File Edit View Favorites Tools Help

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Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_ITEM&HPK=40120 Go Links

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view create reports administration preferences reference help super admin functions

ASN from turnaround

* required fields

header information							
Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date / Time (mm/dd/yy) / (hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série / PR)	POLEDECBB	TEST	14/02/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information								
options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
		Supplier Article Number	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
1 <input type="checkbox"/>	3333333333	Article 03	33333333	30	06432	15	OTL3 - Standard	2
		Ref four 03	FRANCE	30	Piece, Unit	F0000	1	<input checked="" type="checkbox"/>

transport information							
options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units	
	GEFCO	GEFCO	select	4	Kilogram	2	

cancel delete selected verify

save add Requirements Item go to packaging details printings send

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Internet

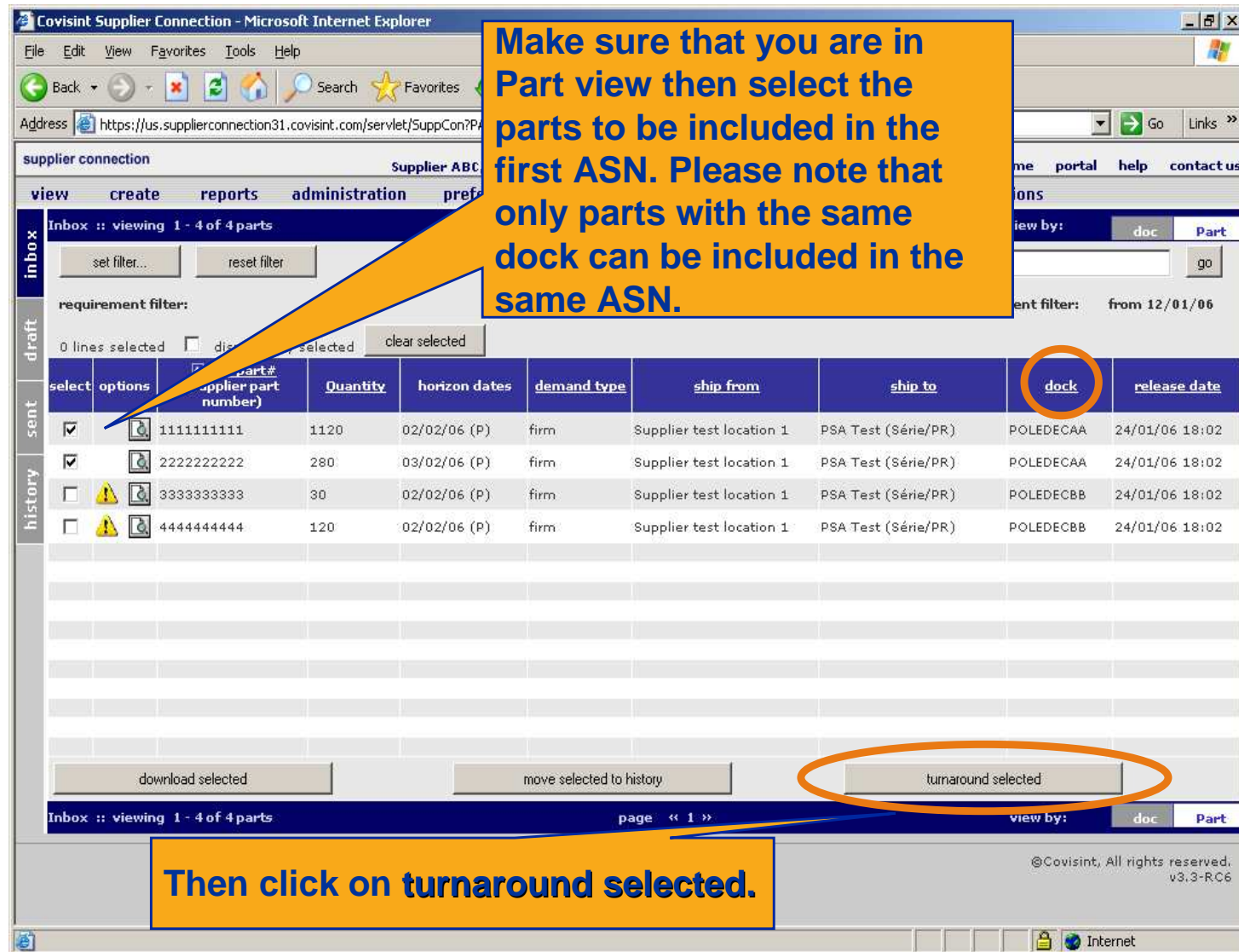
ASN turnaround

Step 2 ASN turnaround

- Once you have updated all the logistics and part information from the incoming message and no alert icons are displayed, you are now ready to create an ASN with the turnaround process.
- Please see example in the next slides.



Make sure that you are in Part view then select the parts to be included in the first ASN. Please note that only parts with the same dock can be included in the same ASN.



The screenshot shows the 'Covisint Supplier Connection' web application in Microsoft Internet Explorer. The browser address bar shows the URL: <https://us.supplierconnection31.covisint.com/servlet/SuppCon?P>. The application has a navigation bar with 'view', 'create', 'reports', 'administration', and 'preferences'. The 'view' tab is active, showing 'Inbox :: viewing 1 - 4 of 4 parts'. There are buttons for 'set filter...', 'reset filter', and 'requirement filter:'. Below these are checkboxes for '0 lines selected', 'discontinued selected', and 'clear selected'. A table of parts is displayed with columns: 'select', 'options', 'part# (supplier part number)', 'Quantity', 'horizon dates', 'demand type', 'ship from', 'ship to', 'dock', and 'release date'. The 'dock' column is circled in orange. The table contains four rows of data. At the bottom of the table are buttons for 'download selected', 'move selected to history', and 'turnaround selected'. The 'turnaround selected' button is circled in orange. An orange arrow points from the 'dock' column to the 'turnaround selected' button. Below the table, there is a status bar with 'Inbox :: viewing 1 - 4 of 4 parts', 'page << 1 >>', 'view by: doc Part', and a copyright notice: '©Covisint, All rights reserved. v3.3-RC6'.

select	options	part# (supplier part number)	Quantity	horizon dates	demand type	ship from	ship to	dock	release date
<input checked="" type="checkbox"/>		1111111111	1120	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	24/01/06 18:02
<input checked="" type="checkbox"/>		2222222222	280	03/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	24/01/06 18:02
<input type="checkbox"/>		3333333333	30	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECBB	24/01/06 18:02
<input type="checkbox"/>		4444444444	120	02/02/06 (P)	firm	Supplier test location 1	PSA Test (Série/PR)	POLEDECBB	24/01/06 18:02

Then click on turnaround selected.

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Address <https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=INBOX&VIEW=PART> Go Links »

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ASN from turnaround

* required fields

header information

Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date / Time (mm/dd/yy) / (hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	2	26/01/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information

options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
1 <input type="checkbox"/>	111111111	Test part	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
		Ref four 1	FRANCE	1120	Piece, Unit	F0000	10	<input checked="" type="checkbox"/>
2 <input type="checkbox"/>	222222222	test part 2	22222222	280	00081	280		1
		Ref four 2	FRANCE	280	Piece, Unit			<input checked="" type="checkbox"/>

transport information

options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units
	GEFCO		select	12291	Kilogram	2

cancel delete selected add Requirements Item go to packaging details printings send verify

Please select the correct carrier and fill in the trailer information.

Covisint Supplier Connection - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_CONTAINER&HPK=39340&ACTION=UPDATE&DETAILPK=124286&STYLE=return&SKIP Go Links »

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ASN from turnaround

* required fields

header information							
Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date/Time (mm/dd/yy)/(hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	2	26/01/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information								
options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
		Supplier Article Number	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
1 <input type="checkbox"/>	111111111	Test part	11111111	1120	04322	56	OTL3 - Standard	20
		Ref four 1	FRANCE	1120	Piece, Unit	F0000	10	<input checked="" type="checkbox"/>
2 <input type="checkbox"/>	222222222	test part 2	22222222	280	00081	280	OTL3 - Standard	1
		Ref four 2	FRANCE	280	Piece, Unit			<input checked="" type="checkbox"/>

transport information							
options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units	
	GEFCO	GEFCO	DESADV	12291	Kilogram	2	

cancel delete selected verify

save add Requirements Item go to packaging details printings send

Done Internet

Select go to packaging details.

On this screen you can see the detailed packaging information. The part filter allows you to view all the details per part reference.

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File Edit View Favorites Tools Help

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Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_AS... TION=UPDATE&HPK=39340&DETAILPK=

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ASN from turnaround

* required fields

header info

Buyer PSA Pole Tertiaire - Test ship from Supplier test location 1 ship to PSA Test (Série/PR) POLEDECAA document number 2 document date 26/01/06

Part Information all..

packaging information all..

options	point of destination	Routing code	kanban number *	container type *	label (Type - Model) *	batch no.	consumption date	handling unit type	add a handling unit
1 1111111111	POLE HC1-491	200602311830	TT0002890	04322	OTL3 - Standard	56		F0000	1
2 1111111111	POLE HC1-491	200602311830	TT0002890	04322	OTL3 - Standard	56		F0000	1
3 1111111111	POLE HC1-491	200602311830	TT0002890	04322	OTL3 - Standard	56		F0000	1
4 1111111111	POLE HC1-491	200602311830	TT0002890	04322	OTL3 - Standard	56		F0000	1
5 1111111111	POLE HC1-491	200602311830	TT0002890	04322	OTL3 - Standard	56		F0000	1
6 1111111111	POLE HC1-491	200602311830	TT0002890	04322	OTL3 - Standard	56		F0000	1
7									

Internet

For this part the application has automatically consolidated the 20 containers on 2 F0000 pallets because this configuration was specifically requested in the DELJIT message.

In other cases the DELJIT may just request individual containers and you must decide yourself whether they should be combined on pallets or shipped individually as simplified handling units.

See Useful Tips

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Address: https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_CONTAINER&HPK=39340&ACTION=UPDATE&DETAILPK=124286&STYLE=none&SKIPC

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ASN from turnaround

changes successfully saved

* required fields

header information

Buyer	PSA Pole Tertiaire - Test	ship from	Supplier test location 1	ship to	PSA Test (Série/PR)	dock	POLEDECAA	document number	2	document date	26/01/06
-------	---------------------------	-----------	--------------------------	---------	---------------------	------	-----------	-----------------	---	---------------	----------

Part Information 222222222

supplier article no	part description	purchase order	Quantity	UOM
Ref four 2	test part 2	22222222	280	Piece, Unit

packaging information

options	point of destination	Routing code	kanban number *	container type *	label (Type - Model) *	parts per container *	batch no.	consumption date	handling unit type	handling unit number *
1	POLE HC1-E53	200602311530	TT0002891	00081	OTL3 - Standard	280			select	simplified

cancel delete selected verify

save add a container to item page printings send

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This example shows that part reference 22222222 was selected, please refer to the next slide for batch number and consumption date information.

This part was ordered in the DELJIT as an individual container.

In this case the application has automatically assumed that the container should be shipped individually as a simplified handling unit.

If several individual containers had been ordered, the application would automatically assume that they were all simplified handling units and you would have to decide whether they should be shipped individually or be combined on one or more pallets.

See Useful Tips

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Address https://us.supplierconnection31.covisint.com/servlet

supplier connection

view create reports administration

ASN from turnaround

changes successfully saved

* required fields

Buyer PSA Pole Tertiaire - Test ship from Supplier test location 1 ship to PSA Test (Série/PR) dock POLEDECAA document number 2 document date 26/01/06

Part Information 222222222

supplier article no	part description	purchase order	Quantity	UOM
Ref four 2	test part 2	22222222	280	Piece, Unit

packaging information

options	point of destination	Routing code	kanban number *	container type *	label (Type - Model) *	parts per container *	batch no.	consumption date	handling unit type	handling unit number *
1 <input type="checkbox"/>	POLE HC1-E53	200602311530	TT0002891	00081	OTL3 - Standard	280	A12233445	25/02/06	Select	simplified

cancel delete selected

save add a container to item page printings verify send

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Done Internet

This example shows that part reference 22222222 was selected. For purposes of the test, please enter a batch number and consumption date (as shown).

Please select save, then return the item page.

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Address: https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_CONTAINER&HPK=39340&ACTION=UPDATE&DETAILPK=124286&STYLE=return&SKIP=

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ASN from turnaround

* required fields

header information							
Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date/Time (mm/dd/yy)/(hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	2	26/01/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information								
options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
		Supplier Article Number	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
1 <input type="checkbox"/>	111111111	Test part	11111111	1120	04322	56	OTL3 - Standard	20
		Ref four 1	FRANCE	1120	Piece, Unit	F0000	10	<input checked="" type="checkbox"/>
2 <input type="checkbox"/>	222222222	test part 2	22222222	280	00081	280	OTL3 - Standard	1
		Ref four 2	FRANCE	280	Piece, Unit			<input checked="" type="checkbox"/>

transport information							
options	carrier *	trailer *	transit		GR WGT *	part weight UOM	# of handling units
	GEFCO	GEFCO	DESADV		12291	Kilogram	2

cancel delete selected verify

save add Requirements Item go to packaging details printings send

Done Internet

Select verify.

Covisint Supplier Connection - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_ITEM&HPK=39340&ACTION=UPDATE&STYLE

supplier connection **Supplier ABC, PSA Test Supplier 1**

view create reports administration preferences reference help

ASN from turnaround

warning
Barcode labels must be printed.
Delivery note must be printed

* required fields

header information

Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date / Time (mm/dd/yy) / (hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	2	26/01/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information

options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
		Supplier Article Number	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
1 <input type="checkbox"/>	111111111	Test part	1111111	1120	04322	56	OTL3 - Standard	20
		Ref four 1	FRANCE	1120	Piece, Unit	F0000	10	<input checked="" type="checkbox"/>
2 <input type="checkbox"/>	222222222	test part 2	2222222	280	00081	280	OTL3 - Standard	1
		Ref four 2	FRANCE	280	Piece, Unit			<input checked="" type="checkbox"/>

transport information

options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units
	GEFCO	GEFCO	DESADV	12291	Kilogram	2

Done Internet

The message at the top of the screen will indicate if any errors exist or steps are still to be completed.

Covisint Supplier Connection - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_CONTAINER&HPK=39340&ACTION=UPDATE&DETAILPK=124286&STYLE=return&SKIP Go Links »

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view create reports administration preferences reference help super admin functions

ASN from turnaround

* required fields

header information							
Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date/Time (mm/dd/yy)/(hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	2	26/01/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

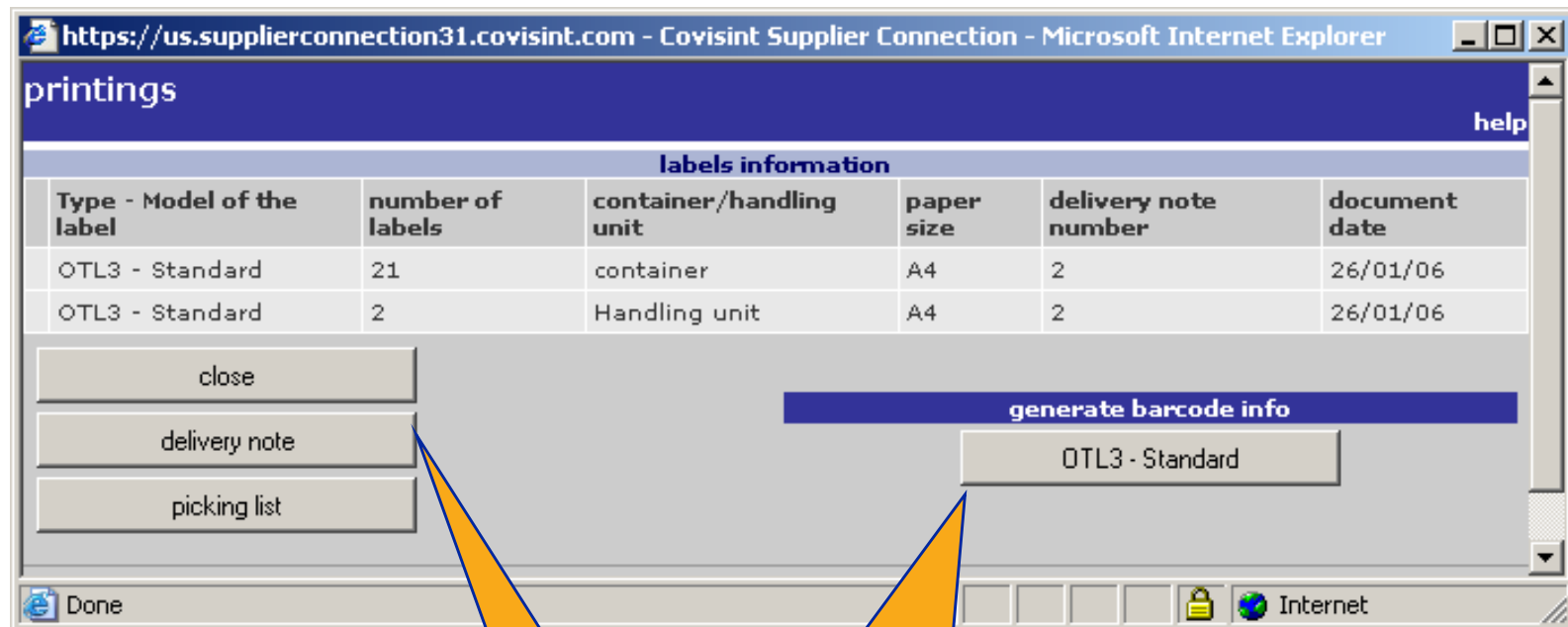
Part Information								
options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
		Supplier Article Number	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
1 <input type="checkbox"/>	111111111	Test part	11111111	1120	04322	56	OTL3 - Standard	20
		Ref four 1	FRANCE	1120	Piece, Unit	F0000	10	<input checked="" type="checkbox"/>
2 <input type="checkbox"/>	222222222	test part 2	22222222	280	00081	280	OTL3 - Standard	1
		Ref four 2	FRANCE	280	Piece, Unit			<input checked="" type="checkbox"/>

transport information							
options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units	
	GEFCO	GEFCO	DESADV	12291	Kilogram	2	

cancel delete selected verify

save add Requirements Item go to packaging details printings send

Select printings



From this window you can select to print labels and delivery note. Once you complete the printings, please select close.

Example of a
Delivery note ready
to be printed.

https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=EDITIONS - Microsoft Internet Explorer

Save a Copy Search Select 79%

DELIVERY NOTE No: 2 DATE: 20/01/06 TELETRANSMITTED

SELLER
PSA TEST SUPPLIER 1
GRAND RUE
MONTMOREAU 16190
CHARENTE

CONSIGNOR
SUPPLIER TEST LOCATION 1
GRAND RUE
MONTMOREAU 16190
CHARENTE

CONSIGNEE:
PSA TEST (SERIE/PR)
2-10 BOULEVARD DE L'EUROPE
POISSY 78092
YVELINES
FRANCE
POLEDECAA

SELLER ACCOUNT NO: 12345A CONTACT:
TELEPHONE:

DEPARTURE 2006/02/02 AT 15:30
ARRIVAL XXXXXX AT XXXXX

PART DESCRIPTION COUNTRY PURCHASE ORDER NUMBER	DETAILED PART INFORMATION FOR PART #	DESPATCHED QUANTITY	UNIT	TYPE OF PACKAGING UNIT (PU)	QTY OF PU	PU NUMBER BATCH NUMBER USE BY DATE	QTY PER PU	DELIVERY CALL NO	HANDLING UNIT NO
TEST PART FR - FRANCE 11111111	1111111111	1120	PCE	04322 04322 04322	20	10 TO 13 15 TO 24 4 TO 9	56 56 56	TT0002890 TT0002890 TT0002890	3 14 3
TEST PART 2 FR - FRANCE 22222222	2222222222	280	PCE	00081	1	2	280	TT0002891	2

CARRIER
GEFCO

TOTAL WEIGHT : 12291 KGM
TOTAL QTY OF HANDL UNIT 3
TRANSPORT UNIT NO : GEFCO

PLACE OF TRANSIT
2125

page 1/1

Done 1 of 1 Unknown Zone

https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=EDITIONS - Microsoft Internet Explorer

Save a Copy | Search | Select | 122% | Adobe Reader 7.0

PSA TEST (SÉRIE/PR)		DOCK	POLEDECAA	SUPPLIER T-MONTMOREAU	
RTG		DE		MV1-F15	
200602311530		POLE		MV1-F15	
PROD CDE (P)		NET WGT		QTY (Q)	
1111111111		585 KGM		56	
1111111111		GR WGT		585 KGM	
1111111111		DATE		1111111111	
LABEL NO. (S)		NB		DESC	
15		1		TEST PART	
15		SUP REF(30S)		REF FOUR 1	
15		BATCH		EC NO	
15		SUP CDE (V)		12345A	
PSA TEST SUPPLIER 1, GRAND RUE MONTMOREAU 16190 CHARENTE				OTL3	

Example of OTL3 label ready to be printed.

1 of 23

Done | Unknown Zone

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Address: https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_CONTAINER&HPK=39340&ACTION=UPDATE&DETAILPK=124286&STYLE=return&SKIPI

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ASN from turnaround

* required fields

header information

Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date/Time (mm/dd/yy)/(hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série/PR)	POLEDECAA	2	26/01/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information

options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
1 <input type="checkbox"/>	111111111	Test part	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
		Ref four 1	FRANCE	1120	Piece, Unit	F0000	10	<input checked="" type="checkbox"/>
2 <input type="checkbox"/>	222222222	test part 2	22222222	280	00081	280	OTL3 - Standard	1
		Ref four 2	FRANCE	280	Piece, Unit			<input checked="" type="checkbox"/>

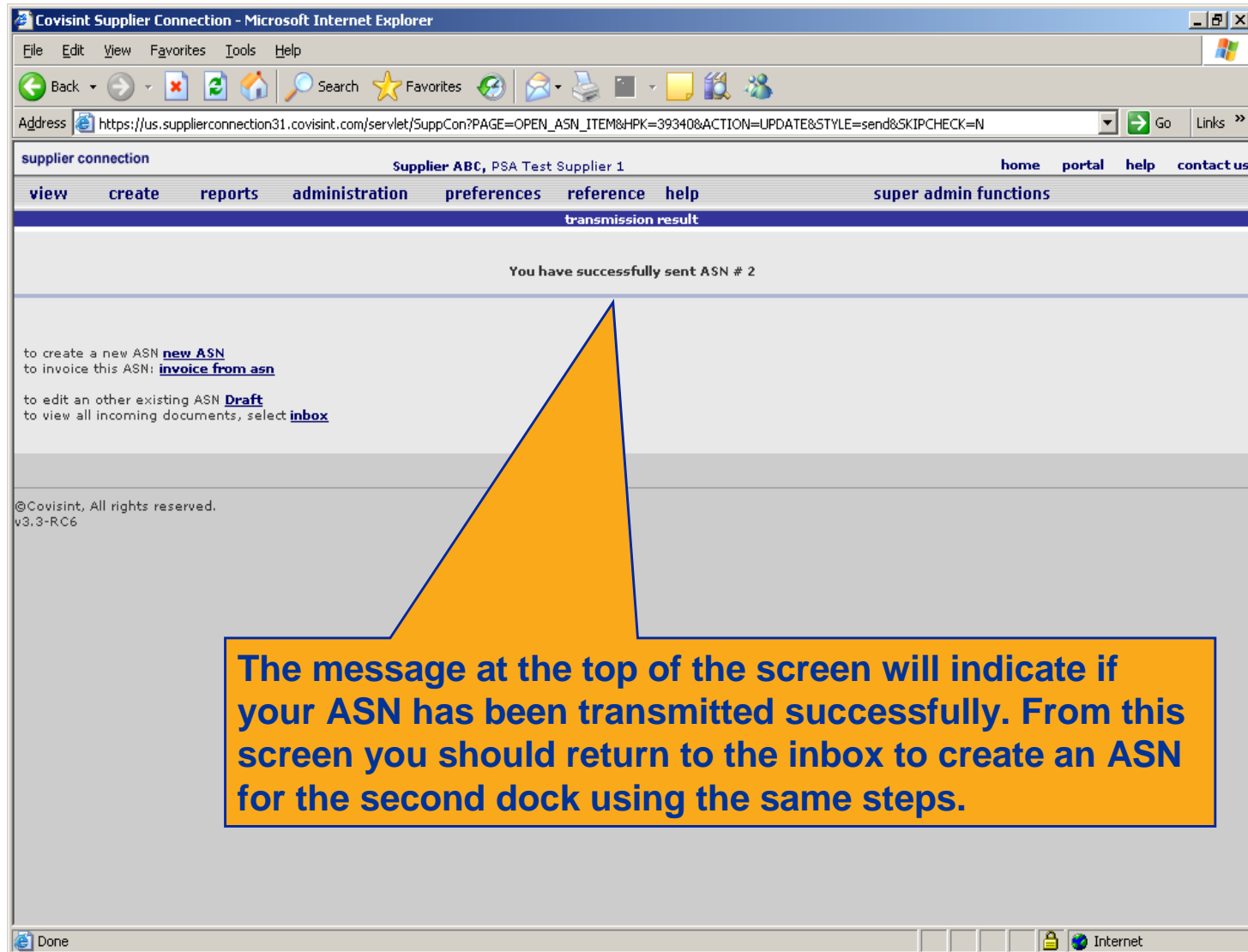
transport information

options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units
	GEFCO	GEFCO	DESADV	12291	Kilogram	2

cancel delete selected verify

save add Requirements Item printings send

Once you have printed the Delivery Note and labels you are now ready to send the ASN.





Useful tips

Step 3 Useful tips

- In this step you will find some shortcuts and helpful tips that will assist you when creating your ASN.
- Please note that some of the following functions may only be used if required.
- Please refer to the following slides.



Changing/Setting document number

The document number can be changed during ASN creation, or you can pre-set the application to generate numbers according to your requirements.

Internet Explorer

com/servlet/SuppCon?PAGE=INBOX&VIEW=PART

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* required fields

header information

Buyer	ship from	ship to	document	document number *	document date *	Departure / Arrival Date / Time (mm/dd/yy) / (hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série / PR)	POLEDECBB	TEST	14/02/06	02/02/06 15:30	departure arrival

Part Information

options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
		Supplier Article Number	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
1 <input type="checkbox"/>	333333333	Article 03	33333333	30	06432	15	OTL3 - Standard	2
		Ref four 03	FRANCE	30	Piece, Unit	F0000	1	<input checked="" type="checkbox"/>

transport information

options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units
	GEFCO	GEFCO	select	4	Kilogram	2

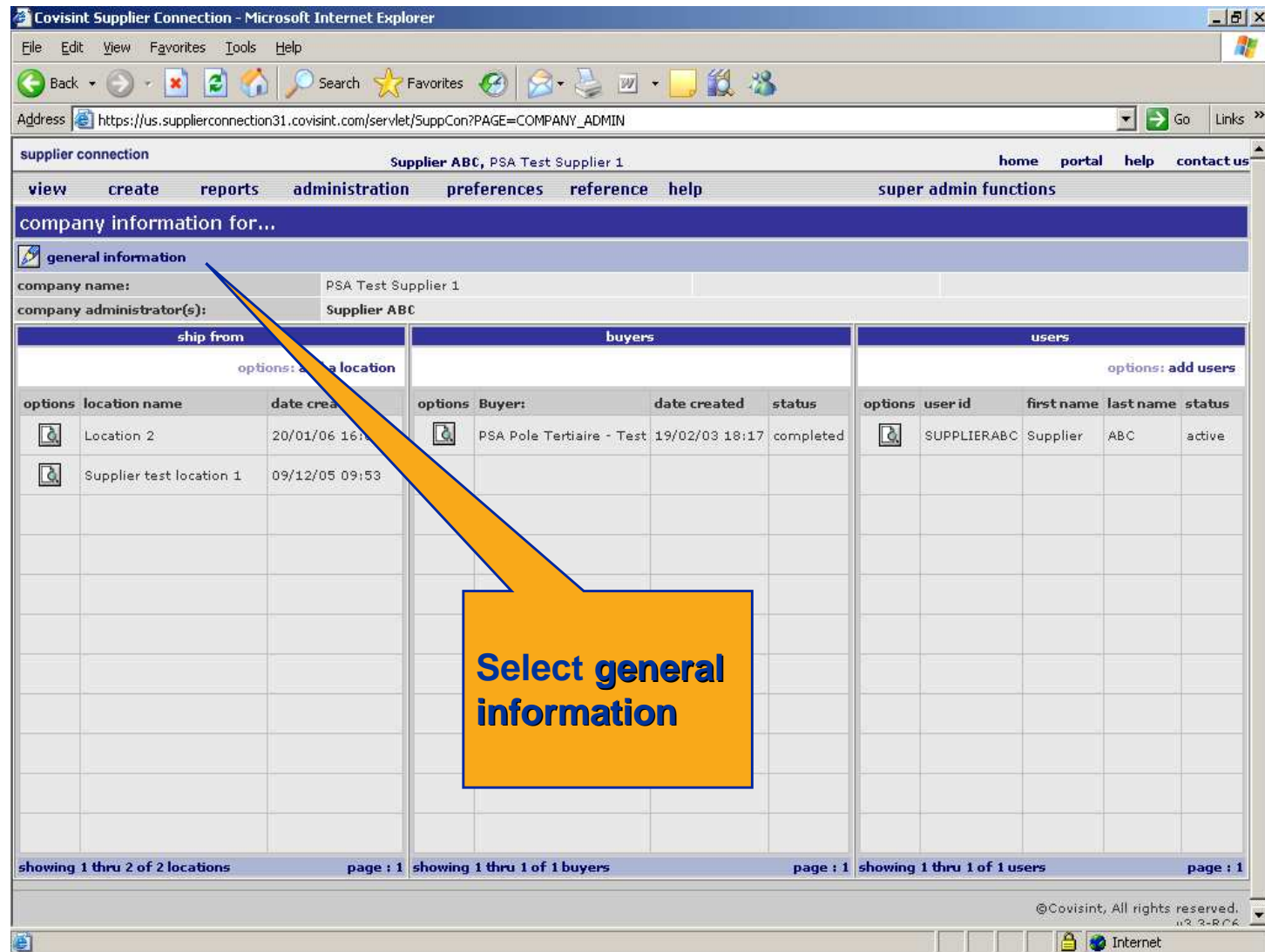
cancel delete selected verify

save add Requirements Item go to packaging details printings send

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Done Internet





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contact phone number	<input type="text"/>		
contact fax number	<input type="text"/>		
contact email address	<input type="text"/>		
legal address			
street address *	<input type="text" value="Grand Rue"/>		
street address 1	<input type="text"/>		
zip code *, city *, state	<input type="text" value="16190"/>	<input type="text" value="Montmoreau"/>	<input type="text" value="Charente"/>
Country *	<input type="text" value="FRANCE"/>		
telephone	<input type="text"/>		
location fax	<input type="text"/>		
legal information			
VAT registration *	<input type="text" value="FR123456789"/>		
legal supplier name *	<input type="text" value="Supplier Montmoreau"/>		
legal status *	<input type="text" value="sarl"/>		
capital *	<input type="text" value="1 000 000 000 euros"/>		
registration number *	<input type="text" value="ofdhgwdpogauhptui"/>		
legal information	<input type="text"/>		
application parameters			
current asn document number:	<input type="text" value="4"/>	reset to:	<input type="text"/>
container/handling unit serial number:	<input type="text" value="24"/>	reset to:	<input type="text"/>
generate barcode labels	<input checked="" type="checkbox"/>		
<input type="button" value="save changes"/> <input type="button" value="clear"/> <input type="button" value="close"/>			

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Done Internet

In these fields you can set the initial ASN number according to your requirements (e.g. 2141), and also the initial container/HU serial numbers. Please note that no alpha or special characters can be used in these fields. Once set, select **save changes** and then **close**

Adding line/requirement into ASN

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ASN from turnaround

* required fields

header information							
Buyer	ship from	ship to	dock *	document number *	document date *	Departure/Arrival Date/Time (mm/dd/yy)/(hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série/PR)	POLEDECBB	TEST	14/02/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information								
options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
<input type="checkbox"/>	3333333333	Supplier Article Number Article 03	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
		Ref four 03	33333333	30	06432	15	OTL3 - Standard	2
			FRANCE	30	Piece, Unit	F0000	1	<input checked="" type="checkbox"/>

transport information							
options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units	
	GEFCO	GEFCO	select	4	Kilogram	2	

cancel delete selected verify

save add Requirements Item go to packaging details printings send

By selecting the add requirement button, you will be able to add another open requirement to this ASN. Please see next slide.

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File Edit View Favorites Tools Help

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Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_ITEM&HPK=40120&ACTION=UPDATE&STYLE=reqs&SKIPCHECK=Y Go Links >>

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requirement list

Supplier test location 1 - PSA Test (Série/PR) - POLEDECBB

date mm/dd/yy

reset filter Part No buyer select kanban number select from to filter requirements

requirement details

select	options	buyer part number	purchase order number	kanban number	Qty to Deliver	STANDPACK	UOM	date from	Date To :	pick-up schedule
<input type="checkbox"/>		4444444444	44444444	TT0002893	60	60	Piece, Unit	02/02/06	02/02/06	P
<input type="checkbox"/>		4444444444	44444444	TT0002892	60	60	Piece, Unit	02/02/06	02/02/06	P

add selected items to ASN clear

showing 2 Requirements

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Internet

Here you can select the open requirements. Tick the box next to the icon and then select the add selected items to ASN.

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ASN from turnaround

* required fields

header information							
Buyer	ship from	ship to	dock *	document number *	document date *	Departure / Arrival Date / Time (mm/dd/yy)/(hhmm) *	type of date *
PSA Pole Tertiaire - Test	Supplier test location 1	PSA Test (Série / PR)	POLEDECBB	TEST	14/02/06	02/02/06 15:30	departure arrival

Part Information								
options	part number	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
		Supplier Article Number	country of origin *	Qty to Deliver *	UOM *	Handling Unit Type	containers per handling unit	
1 <input type="checkbox"/>	333333333	Article 03	33333333	30	06432	15	OTL3 - Standard	2
		Ref four 03	FRANCE	30	Piece, Unit	F0000	1	<input checked="" type="checkbox"/>

transport information							
options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units	
	GEFCO	GEFCO	select	4	Kilogram	2	

cancel delete selected verify

save add Requirements Item go to packaging details printings send

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By selecting add Item, you can add an ad hoc item line to the ASN. Please see example in the next slide.

With the blank item line created, you can select the buyer part reference that you wish to add. Then by selecting the icon on the left the part information will retrieved from the part reference database. Once completed, please select save.

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Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_ITEM&HPK=40120&ACTION=UPDATE&STYLE=addline&SKIPCHECK=Y Go Links >>

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* required fields

document number *	document date *	Departure / Arrival Date / Time (mm/dd/yy) / (hhmm) *	type of date *
ST	14/02/06	02/02/06 15:30	<input type="radio"/> departure <input type="radio"/> arrival

Part Information

option	Part Description	purchase order number *	ordered quantity	container type	parts per container quantity	label (Type - Model)	# of cont
1	333	Article 03	30	06432	15	OTL3 - Standard	2
	Ref four 03	FRANCE	30	Piece, Unit	F0000	1	<input checked="" type="checkbox"/>
2	select	select		select			
	select	select		select	select		

transport information

options	carrier *	trailer *	transit	GR WGT *	part weight UOM	# of handling units
	GEFCO	GEFCO	select	4	Kilogram	2

cancel delete selected verify

save add Requirements Item go to packaging details printings send



Batch number Consumption dates

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Address https://us.supplierconnection31.covisint.com/servlet/SuppCon?PAGE=OPEN_ASN_ITEM&HPK=40120&ACTION=UPDATE&STYLE=containers&SKIPCHECK=Y Go Links »

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ASN from turnaround

* required fields

header information

Buyer	PSA Pole Terbinaire - Test	ship from	Supplier test location 1	ship to	PSA Test (Série/PR)	dock	POLEDECBB	document number	TEST	document date	14/02/06
-------	----------------------------------	-----------	-----------------------------	---------	------------------------	------	-----------	--------------------	------	------------------	----------

Part Information 333333333

supplier article no	part description	purchase order	Quantity	UDM
Ref four 03	Article 03	33333333	30	Piece, Unit

packaging information

options	point of destination	Routing code	kanban number *	container type *	Label (Type - Model) *	parts per container *	batch no.	consumption date	handling unit type	add a handling unit handling unit number
1 <input type="checkbox"/>	POLE MV1- E06	200602311330	TT0002895	06432	OTL3 - Standar	15	12246789		F0000	1
2 <input type="checkbox"/>	POLE PH1- V02	200602311330	TT0002894	06432	OTL3 - Standar	15			F0000	2

cancel delete selected verify

save add a container to item page printings send

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Done

When a batch number or consumption date has to be entered for all lines, you can enter the data in the first line then click on the icon to automatically fill the rest of the lines. Also note, if part references have different batch number/consumption date, please first select the part by using the filter before entering the data.



Adding HU

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Address <https://us.supplierconnection.com>

supplier connection

view create reports

ASN from turnaround

changes successfully saved

header information

Buyer	PSA Pole Terbinaire - Test	ship from	Supplier test location 1	ship to	PSA Test (Série/PR)	dock	POLEDECBB	document number	5	16/02/06
-------	----------------------------------	-----------	-----------------------------	---------	------------------------	------	-----------	--------------------	---	----------

Part Information

packaging information

options	point of destination	Routing code	kanban number *	container type *	label (Type - Model) *	parts per container *	batch no.	consumption date	handling unit type	add a handling unit handling unit no /handling unit type
1 <input type="checkbox"/> 3333333333	POLE MV1- E06	200602311330	TT0002895	06432	OTL3 - Standarc	15			select	simplified
2 <input type="checkbox"/> 3333333333	POLE PH1- V02	200602311330	TT0002894	06432	OTL3 - Standarc	15			select	simplified
3 <input type="checkbox"/> 4444444444	POLE MV1- D09	200602311330	TT0002893	06432	OTL3 - Standarc	60			select	simplified
4 <input type="checkbox"/> 4444444444	POLE MV1- F30	200602311330	TT0002892	06432	OTL3 - Standarc	60			select	simplified

cancel delete

save add a container

to item page

printings

verify send

* required fields

16/02/06

add a handling unit

handling unit no /handling unit type

select simplified

select simplified

select simplified

select simplified

Done

Internet

In this example no HU was requested, if you wish to add a handling unit, please select the corresponding button, please note that every time you select this button it will add another handling unit.

Covisint Supplier Connection - Microsoft Internet Explorer

Address: https://us.supplierconnection.com/...&SKIPCHECK=Y

supplier connection

view create reports administration preferences references super admin functions

ASN from turnaround

* required fields

header information

Buyer: PSA Pole Tertraire - Test ship from: Supplier test location 1 ship to: PSA Test (Série/PR) dock: POLEDE... document date: 23/02/06

Part Information: all..

packaging information

options	point of destination	Routing code	kanban number *	container type *	label (Type - Model) *	parts per container *	batch no.	consump. date	handling unit type	add a handling unit handling unit no./handling unit type
1 3333333333	POLE MV1-E06	200602311330	TT0002895	06432	OTL3 - Standard	15			select	simplified
2 3333333333	POLE PH1-V02	200602311330	TT0002894	06432	OTL3 - Standard	15			select	simplified
3 4444444444	POLE MV1-D09	200602311330	TT0002893	06432	OTL3 - Standard	60			select	simplified
4 4444444444	POLE MV1-F30	200602311330	TT0002892	06432	OTL3 - Standard	60			select	simplified

cancel delete verify

save add a container to item page printings send

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Internet

In this example it has been selected 2 times, to allow two line item per HU.

Two line item allocated per HU.

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Address https://us.supplierconnection.com/ITEM8HPK=40670&ACTION=UPDATE&STYLE=containers&SKIPCHECK=Y Go Links >>

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ASN from turnaround

* required fields

header information

Buyer PSA Pole Terbaire - Test ship from Supplier test location 1 ship to PSA Test (Série/PR) dock POLE document number 9 document date 23/02/06

Part Information all..

packaging information

options	point of destination	Routing code	kanban number *	container type *	label (Type - Model) *	parts per container *	batch no.	consumption date	handling unit type	add a handling unit handling unit no/handling unit type
1 3333333333	POLE MV1-E06	200602311330	TT0002895	06432	OTL3 - Standard	15			select	1
2 3333333333	POLE PH1-V02	200602311330	TT0002894	06432	OTL3 - Standard	15			select	1
3 4444444444	POLE MV1-D09	200602311330	TT0002893	06432	OTL3 - Standard	60			select	2
4 4444444444	POLE MV1-F30	200602311330	TT0002892	06432	OTL3 - Standard	60			select	2

cancel delete verify

save add a container to item page printings send

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Internet

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ASN from turnaround

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* required fields

header information

Buyer	PSA Pole Tertiaire - Test	ship from	Supplier test location 1	ship to	PSA Test (Série/PR)	dock	EBB	document number	9	document date	23/02/06
-------	---	-----------	--	---------	-------------------------------------	------	-----	-----------------	---	---------------	----------

Part Information

packaging information

options	point of destination	Routing code	kanban number *	container type *	label (Type - Model) *	parts per container *	<input type="button" value="batch no."/>	<input type="button" value="consumption"/>	handling unit type	add a handling unit no/handling unit type
1 <input type="checkbox"/> 3333333333	POLE MV1-E06	200602311330	TT0002895	<input type="text" value="06432"/>	<input type="text" value="OTL3 - Standarc"/>	<input type="text" value="15"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="select"/>	<input type="text" value="1"/>
2 <input type="checkbox"/> 3333333333	POLE PH1-V02	200602311330	TT0002894	<input type="text" value="06432"/>	<input type="text" value="OTL3 - Standarc"/>	<input type="text" value="15"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="select"/>	<input type="text" value="1"/>
3 <input type="checkbox"/> 4444444444	POLE MV1-D09	200602311330	TT0002893	<input type="text" value="06432"/>	<input type="text" value="OTL3 - Standarc"/>	<input type="text" value="60"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="select"/>	<input type="text" value="2"/>
4 <input type="checkbox"/> 4444444444	POLE MV1-F30	200602311330	TT0002892	<input type="text" value="06432"/>	<input type="text" value="OTL3 - Standarc"/>	<input type="text" value="60"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="select"/>	<input type="text" value="2"/>

cancel delete

save add a container

to item page

printings

verify send

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Internet

Please select the HU type for each line. Then select save.



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