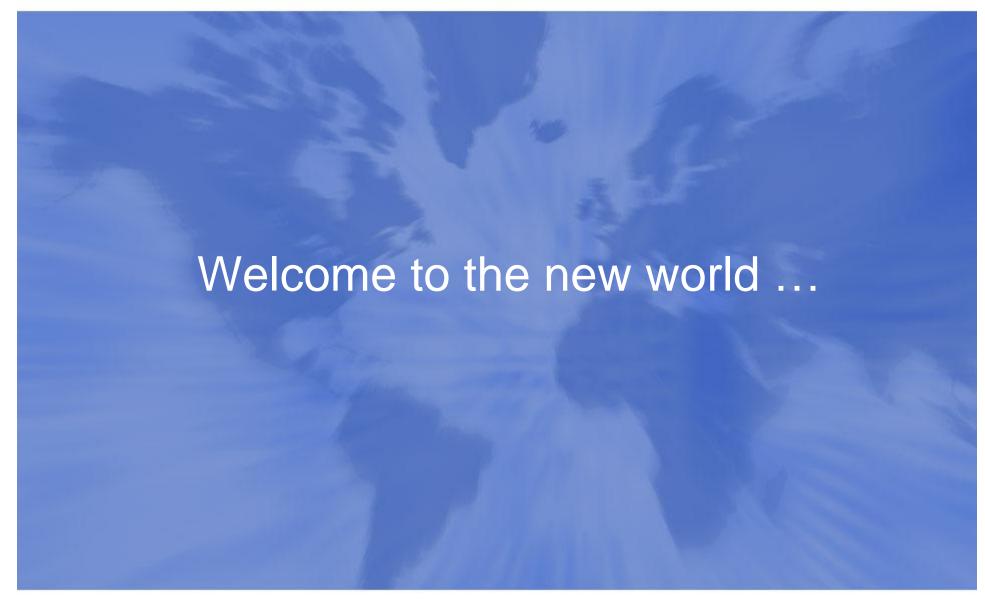


Supplier Connection (PSA)

Start-up Manual_V3.5_EN







covisint ... welcome to the world of business nows

Covisint enables companies of any size, location or technical sophistication to securely share vital business information, applications and processes across their trading partner network. As a leading provider of interoperability solutions and services, Covisint helps businesses speed decision-making, reduce cost and improve responsiveness in serving customers.

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"A hosted, web-based tool that provides a low-cost alternative for a manufacturer to easily exchange information with suppliers."

Covisint



<u>Customer</u>: Peugeot Citroen Automobiles S.A.

Product Overview:

• Supplier Connection provides suppliers with a low-cost alternative to traditional EDI; all you need is an Internet connection, a web browser and a laser printer (for bar code labels). Supplier Connection has been designed for smaller suppliers that have found traditional EDI to be complex and cost prohibitive. Its simple web-based access provides a cost-effective solution to engage smaller trading partners that would otherwise not participate. A consistent, multi-lingual user interface supported by customer-specific editing rules allows suppliers to readily understand and adapt to customer variations.

Features:

- Multi-lingual to conduct business globally
- Improve communications of schedule/requirements
- Improve accuracy of shipments
- Improve accuracy of invoices from suppliers





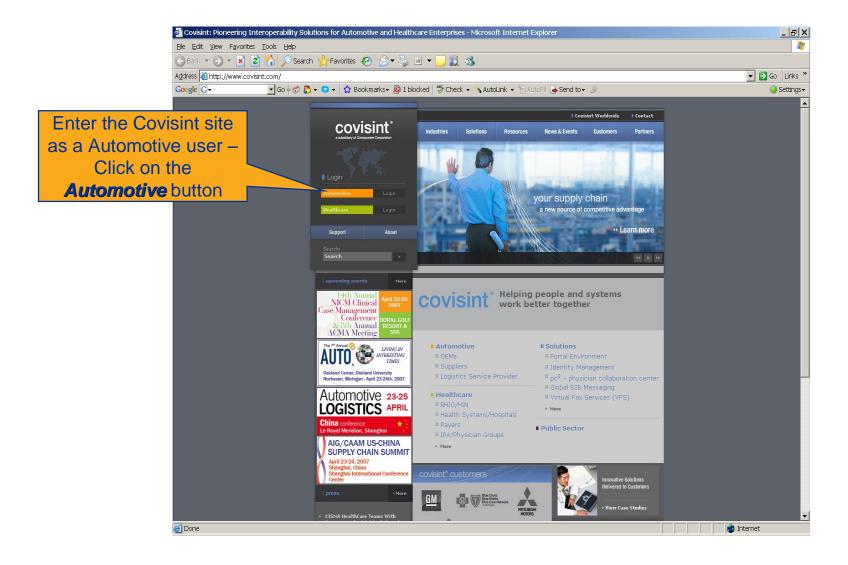


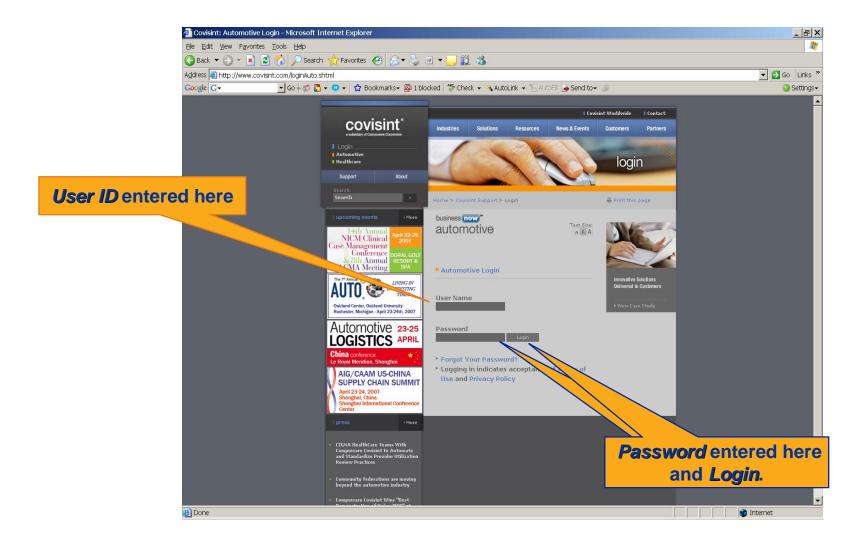
How to get s	started?	
Step 1	Covisint Portal – Supplier Connection	7
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Step 4	Set up supplier company details	18
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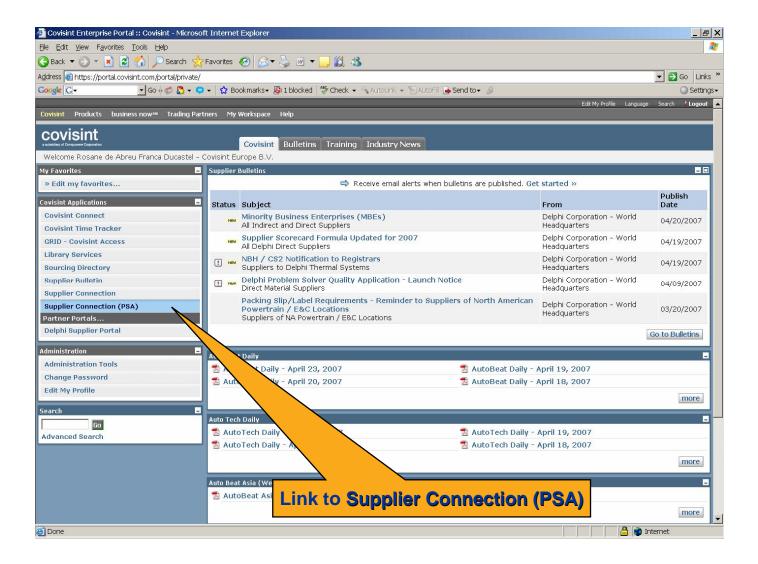


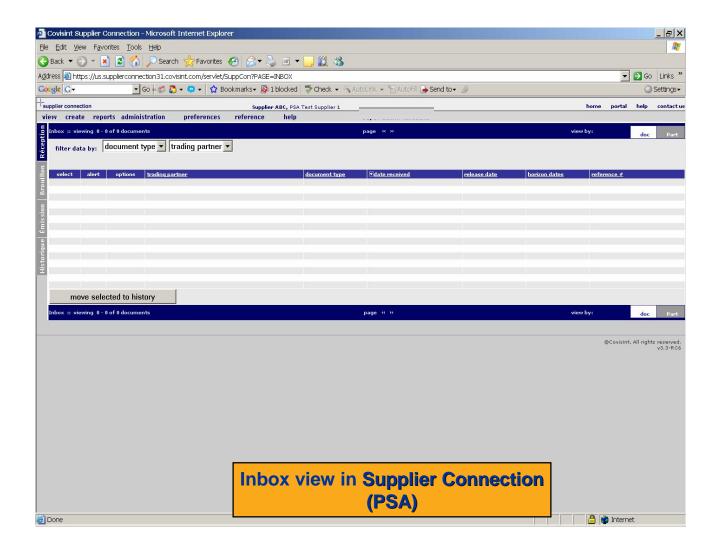
Step 1 Log into Covisint & go to Supplier Connection

- To start your set-up in Supplier Connection please access:
 www.covisint.com
- Enter your user ID and password in the fields provided. If you have not received an e-mail from Covisint with this information, please e-mail:
 - passwordreset@covisint.com
- Please see example in the next slide.







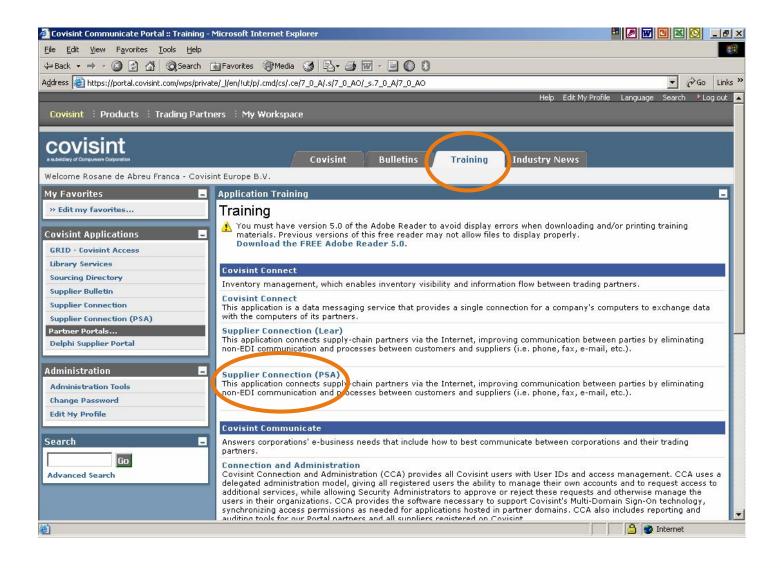


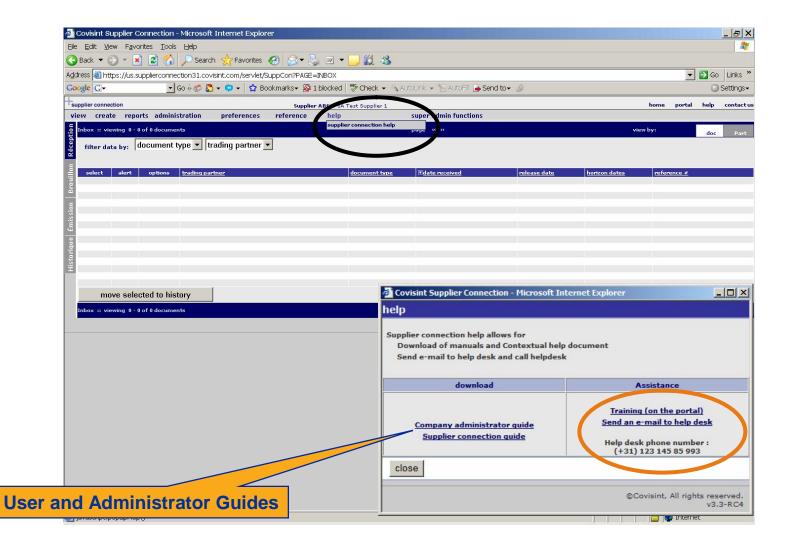


Step 2 User manuals on Covisint website

Online Help and Training Material

- Please log into Covisint Portal to access the training material, select the **Training** tab at the top of the screen, then Supplier Connection (PSA).
- When inside the Supplier Connection application, please select the Help tab. Comprehensive User and Administrator Guides are also available for downloading. In order to understand the different roles it is very important that you read the above mentioned guides.
- Please see example in the next slides.

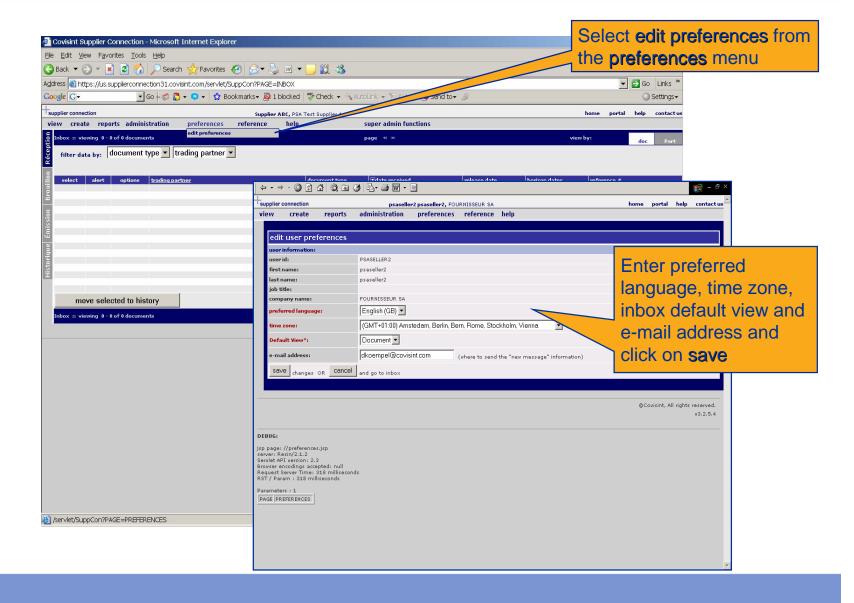


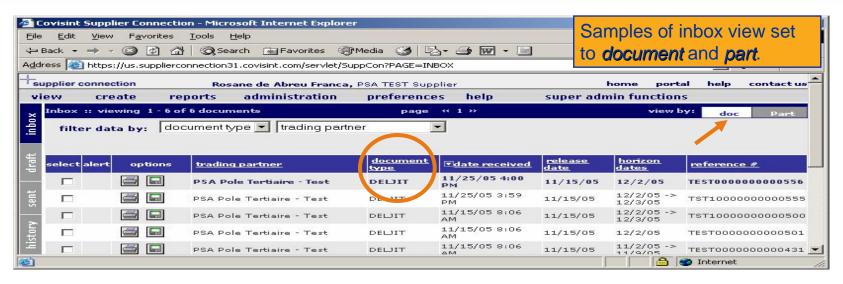


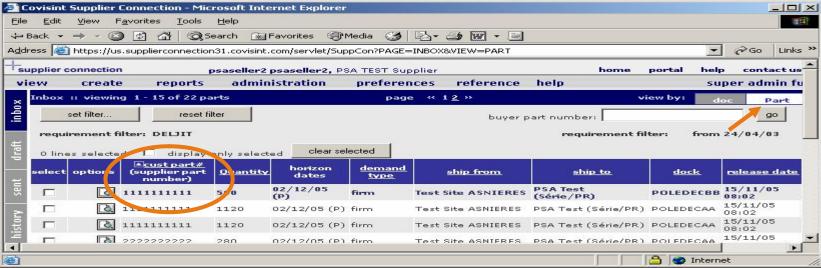


Step 3 Set up User Preferences

- In this section you will be able to set and edit your preferred time zone and language, define your In-Box view settings (document view or part number view) and add your e-mail address in order to be informed about incoming forecasts and orders.
- Note: Suppliers using Supplier Connection for invoices only, will receive nothing in their inbox apart from any special bulletin messages issued by Covisint or PSA
- Please follow the instructions on the next slide.









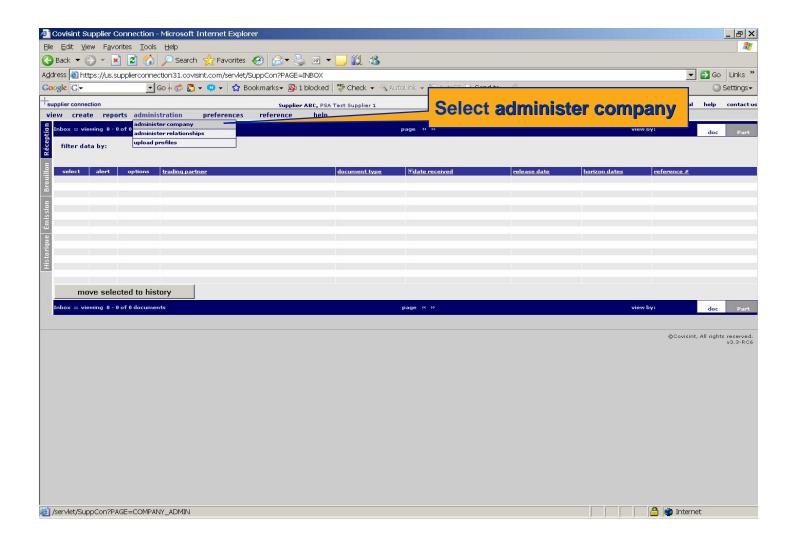
Step 4 Set up Supplier Company details

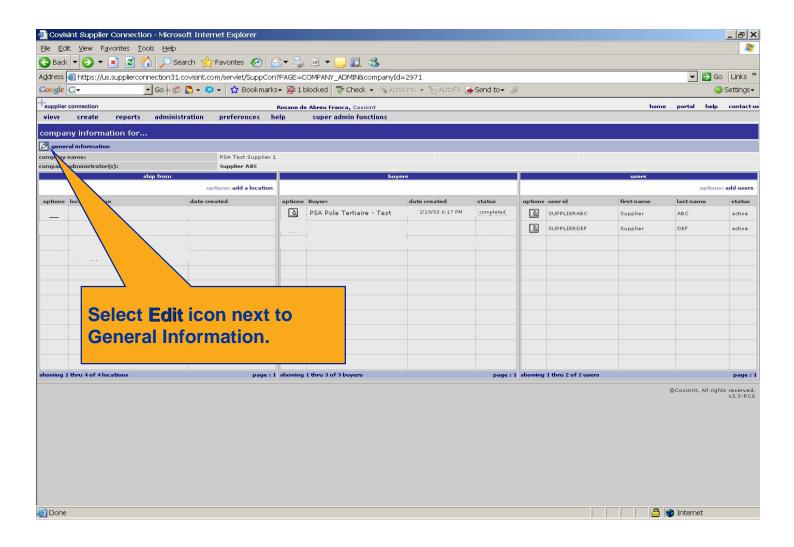
In this step you will add the required information about your own company.

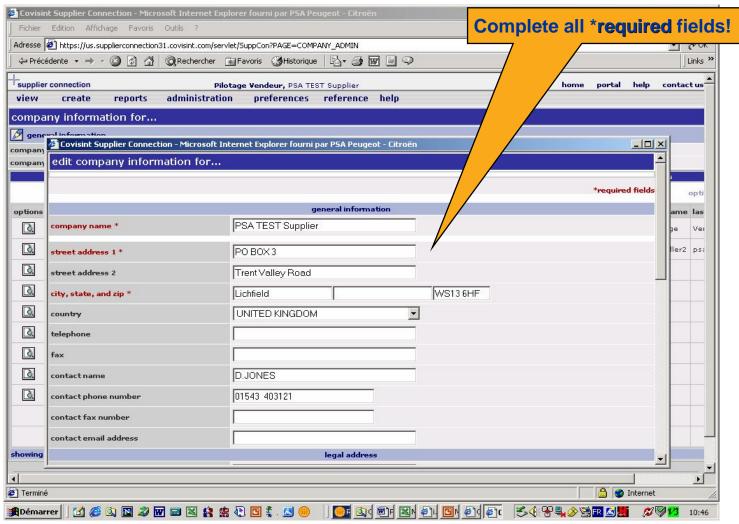
Please fill in all the mandatory fields under the legal information:



- Vat number:
- Legal name:
- Legal Status: Ltd., SA, plc etc....
- Capital: Euro xxxxxxxxxx...
- Registration number: Chamber of commerce number
- Please follow the instructions on the next slide.







Continue set up in the next slide.

contact email address					
	<u> </u>	legal address			
street address *	SAL-stree	et			
street address 1					
zip code *, city *, state	16190	SAL-city	SAL-	state	
Country *	FRANCE		~		
telephone					
location fax					
		legal information			
VAT registration *	FR123456	6789			
legal supplier name *	PSA Tes	t supplier		Complete all *requ	
legal status *	S.A			Please select the code label box. The	
capital *	1 000 000	000 euros		save changes.	ien chek on
registration number *	55789132	(chamber of comr	nerce no.)	oute enangeer	
legal information					
	a	pplication parameters			
current asn document number:	90	reset to:			
container/handling unit serial number:	208	reset to:			
generate barcode labels	┍				
save changes clea	ar close				
			@C	ovisint, All rights reserved.	
Done			A	Internet	



Step 5 Set up Trading Partner Relationship

- In this section you will be able to set up the trading partner relationships with the PSA companies that you trade with. The first relationship which should be established is with PSA Pole Tertiaire-Test. Only after validation you will be able to set up the trading partner relationship with the other PSA companies.
- To establish the trading partner relationship, please contact Mrs Siham Cherfa (siham.cherfa@mpsa.com) and request the following:
- 1. A test relationship set up.
- 2. Please confirm your Duns number. As you will need it to create your EDI codes (NAD+SE and NAD+CZ). These codes will have to be entered in the application in order to enable sending and or receiving of messages. Below is a sample of a standard format.

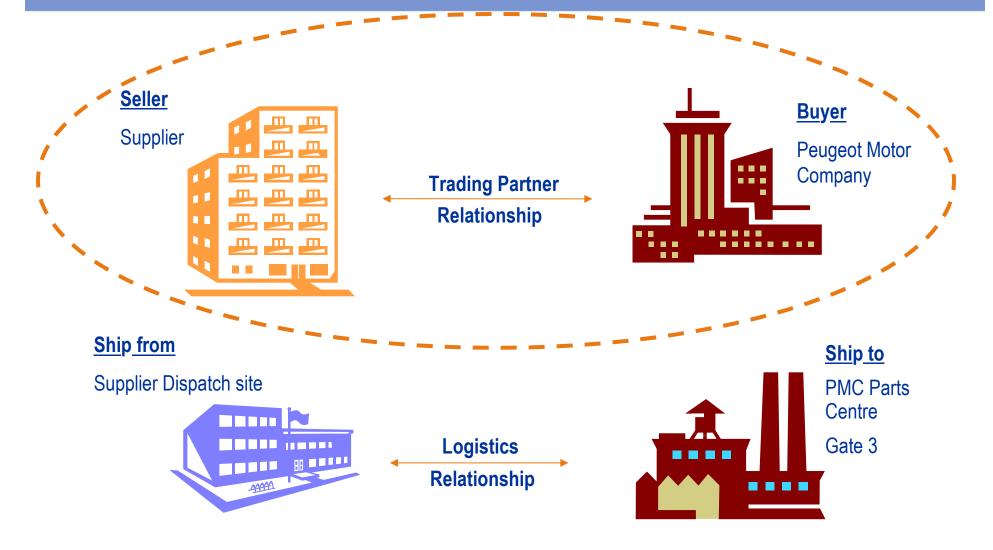
NAD+SE or EDI code = 0060 + Duns Qualifier 5 Example: 0060275522963 Qualifier 5

NAD+CZ or Ship from EDI code = 0060 + Duns + 00001 Qualifier 5

If your company has more than one ship from location, then the NAD+CZ for the second location should be = 0060 + Duns + 00002 Qualifier 5.

Example: 006027552296300001 Qualifier 5

006027552296300002 Qualifier 5





Step 5 Set up Trading Partner Relationship

Below is a list of PSA companies, please ensure that you choose the correct company (or companies) with which your company trades.

- Peugeot Citroen Automobiles SA
- Peugeot Citroen Automobiles UK Limited
- Peugeot Citroen Automoviles Espana S.A.
- PCA SLOVAKIA S.R.O
- PSA Pole Tertiaire Test

- Peugeot Motor Company PLC
- Societe Europeenne De Vehicules Legers du Nord
- Peugeot Citroen Automoveis
- Ste Francaise de Mecanique

(For every new relationship established, please repeat this set up process).

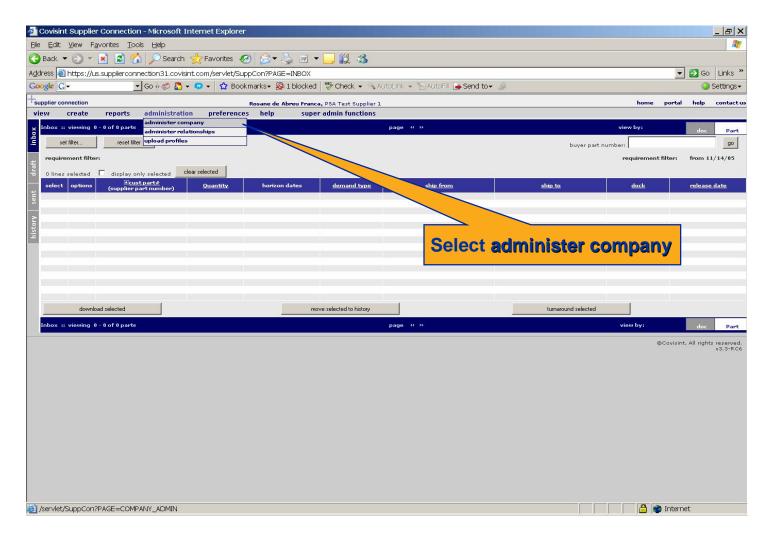
• NOTE: <u>Invoice only suppliers</u>, please refer to the list of PHF-PSA companies in the next slide.



Step 5 Set up Trading Partner Relationship

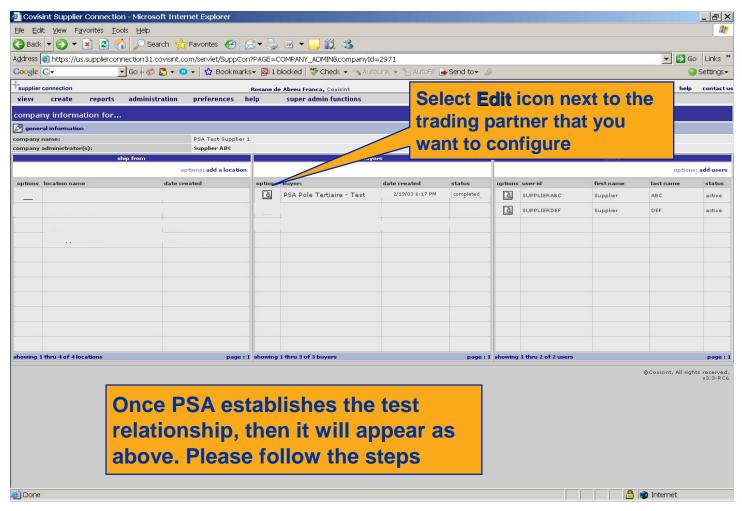
Please find below a list of all PHF-PSA Companies

- PHF-Automobiles Citroen Espana
- PHF-PCA Slovakia S.R.O
- PHF-Peugeot Citroen Automobiles SA
- PHF-Peugeot Citroen Automobiles UK Ltd
- PHF-Peugeot Citroen Automoviles Espana
- PHF-Peugeot Espana
- PHF-Peugeot Motor Company PLC
- PHF-PSA Pole Tertiaire-Test
- PHF-Ste Europeenne Vehicules Leger du Nord
- PHF-Ste Francaise de Mecanique
- PHF-PSA Pole Tertiaire-Test
- Please follow the instructions on the next slide.

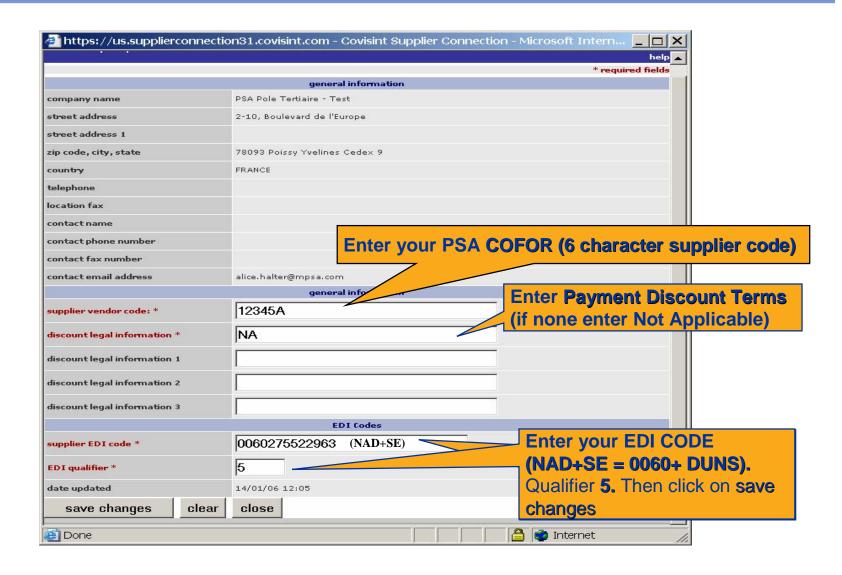


For every new relationship established, please repeat this set up process.





For every new relationship established, please repeat this set up process.

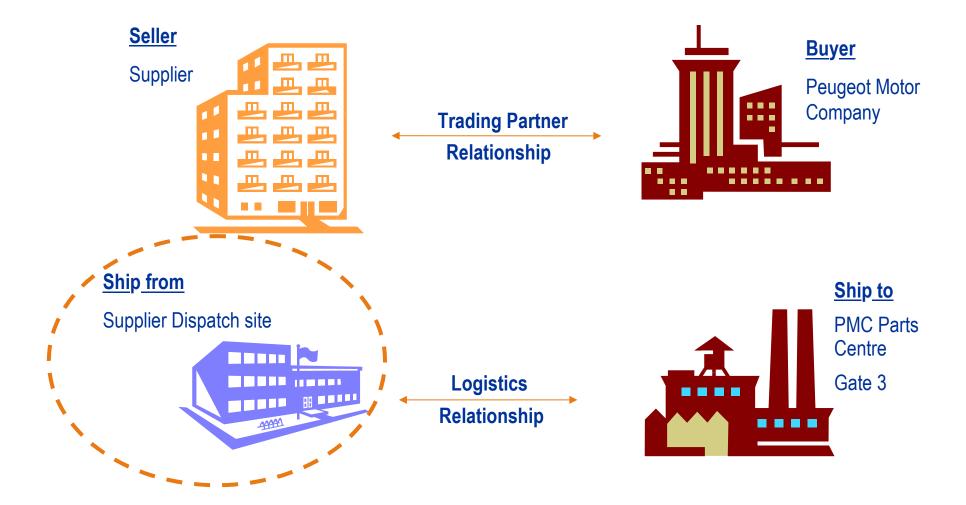


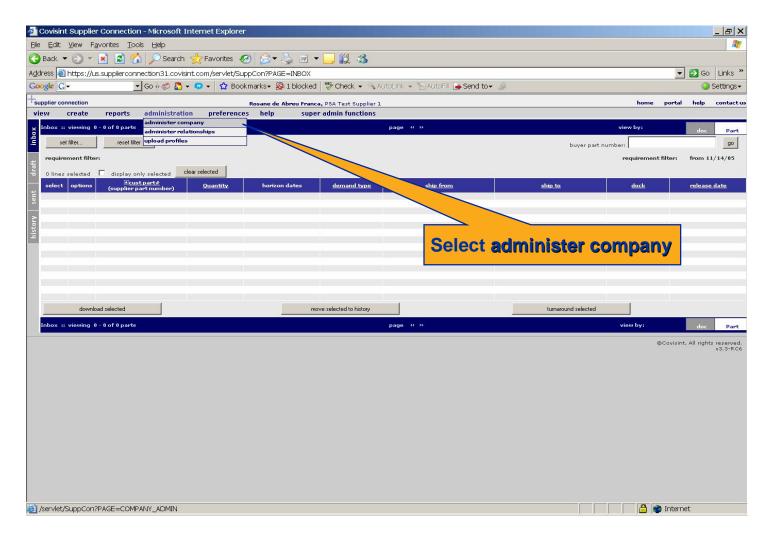


Step 6 Set up Supplier Ship From Location

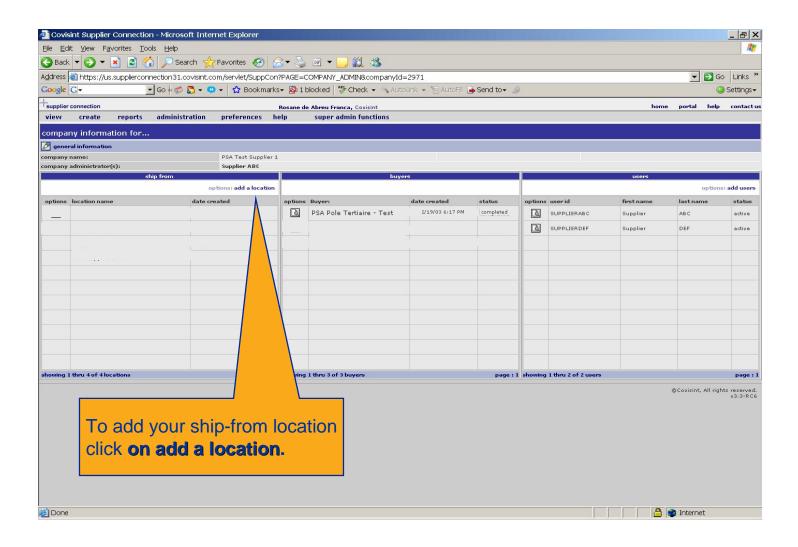
 Supplier Ship From Location is part of the logistics relationship between your organization and the PSA receiving site and dock where the goods are to be delivered. To initiate this relationship, please follow the steps in the next slides. Further details are included in the Validation Manual (Set up logistics relationship). Should you require further information, please select Help in Supplier Connection.

Please follow the instructions on the next slide.

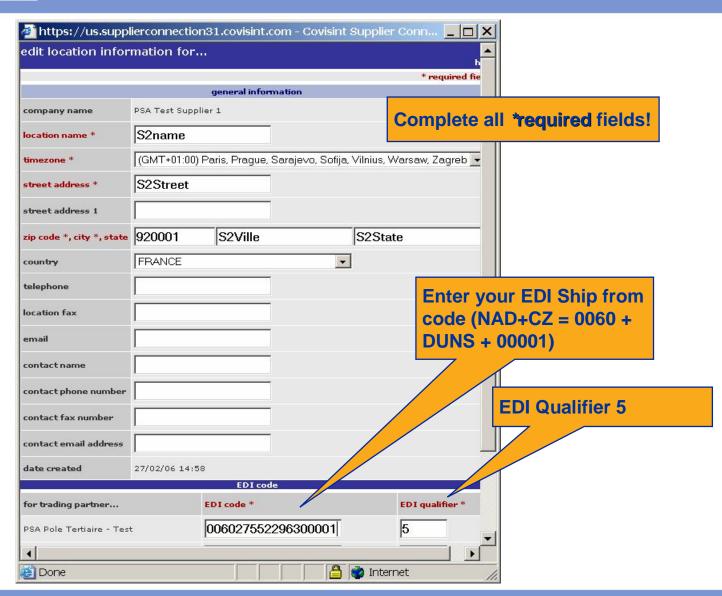


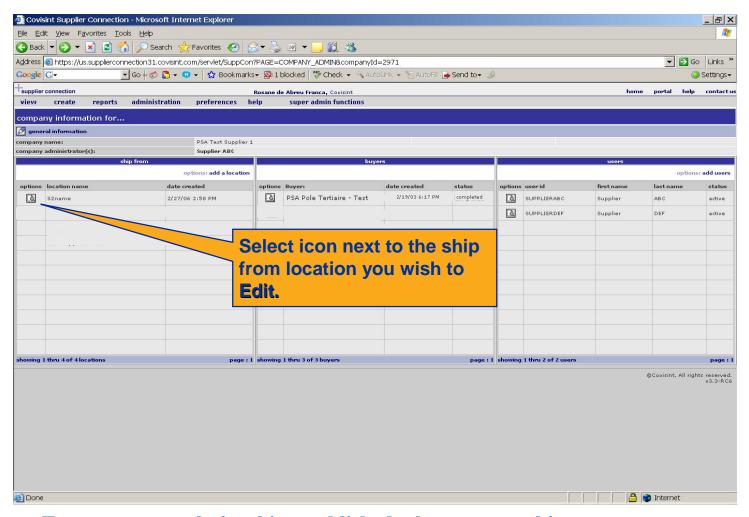


For every new relationship established, please repeat this set up process.



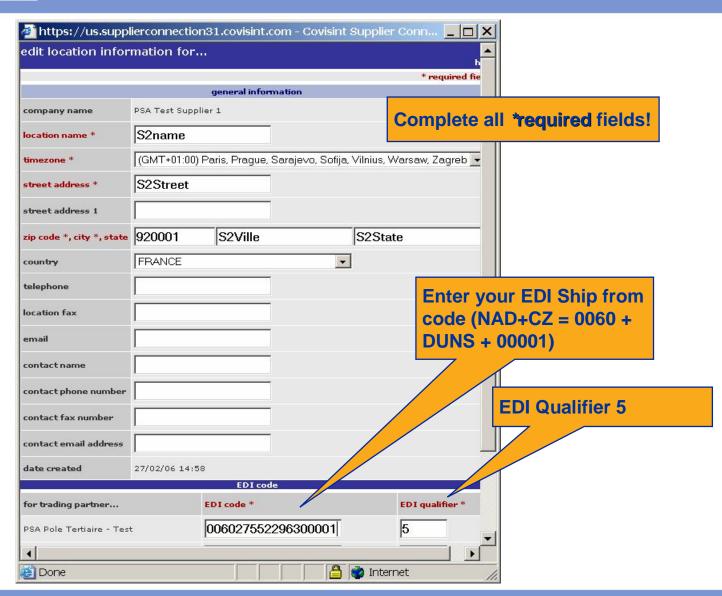


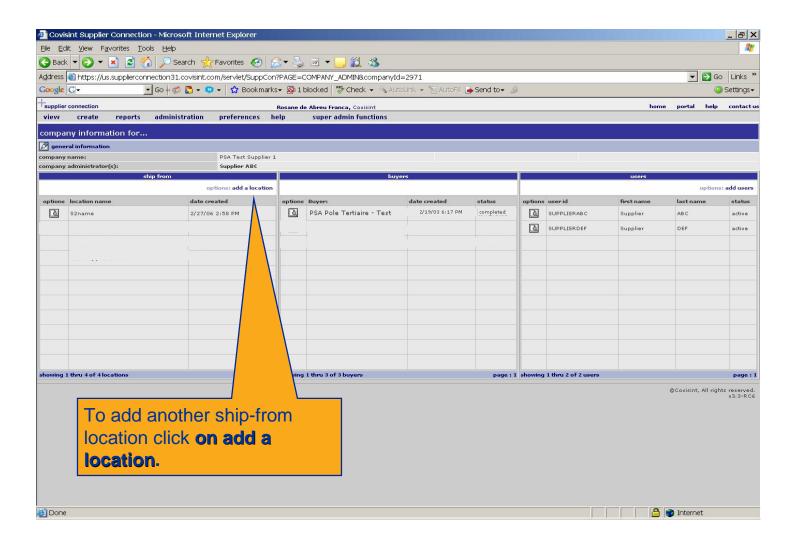




For every new relationship established, please repeat this set up process.







		general infor	mation		_	4
company name	PSA Test Suppli	ier 1				
location name *		22				Enter the *required
timezone *	select					information.
street address *						
street address 1						
zip code *, city *, state						
coun try	select		_			
telephone						
location fax						
email						ship from code for ond location will be
contact name		21				Z = 0060 + DUNS +
contact phone number					•	This code has to be
contact fax number						d for every PSA
contact email address		2.				y this dispatch site
date created	27/02/06 14:58	3			trades v	vith.
		EDI cod	le			II
for trading partner		EDI code *		EDI	qualifier *	
PSA Pole Tertiaire - Tes	t	006027552	296300002	5		
PCA Slovakia S.R.O.		006027552	296300002	5		⊥
NUE-NOA Nala Tartiaira-	Tast					Liller LDI Qualific



Step 7 Technical Requirements

Microsoft Internet Explorer IE 5.5 SP2

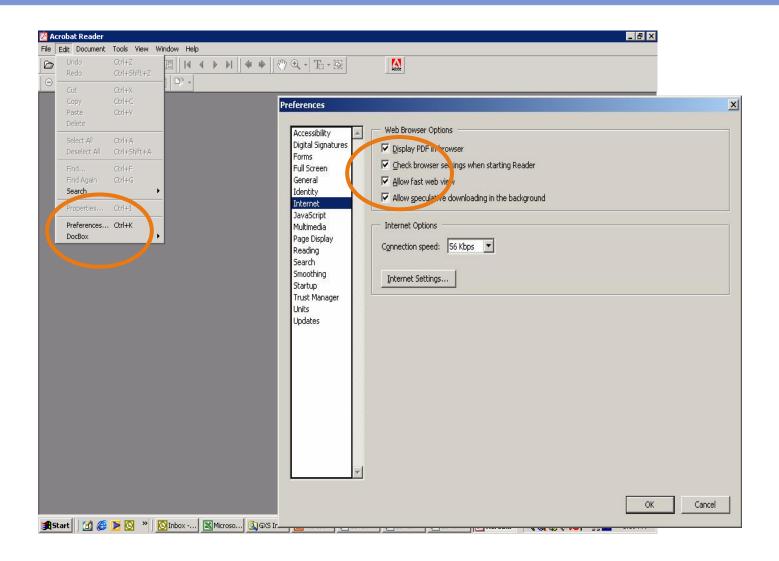
NOTE: Browser versions running under Macintosh are not supported.

- Internet Connection at 56K (higher recommended)
- Adobe Acrobat Reader 7.0 (for viewing of printable reports).

This is a free download and can be obtained from:

http://www.adobe.com/products/acrobat/readstep.htm

- Please see next page for settings
- 300 MHz processor (greater recommended)
- 64 MB RAM (higher recommended)





COVISINT® Covisint Support Services Contact Information

a subsidiary of Compuware Corporation

Should you require any assistance, please send an e-mail or phone the Covisint

Support Service desk	(E-mail Address is covisinthelpdeskeurope@eds.com)		
Country	Toll-Free Number	Direct Dial Number	
US	866.273.5038	001.859.737.6141	
Canada	866.273.5038	001.859.737.6141	
Australia	1.800.787.355	001.859.737.6141	
Japan	0066.33.821497	001.859.737.6141	
Argentina Brazil	0800.666.0367	001.859.737.6141	
Brazil Mexico	0.800.891.6002 001800.903.2588	001.859.737.6167 001.859.737.6166	
Mexico Venezuela	0800.1.00.5987	001.859.737.6141	
veriezueia	0800.1.00.5987	001.659.757.0141	
Austria	0800/ 291488	+32 1578 2057	
Belgium	0800/ 999 85	+32 1578 2630	
France	0800/ 91 68 77	+32 1578 2633	
Germany	0800/ 1860092	+32 1578 2632	
Italy	800/ 780424	+32 1578 2634	
Netherlands	08009494612	+32 1578 2496	
Portugal	800/832 058	+32 1578 2630	
Spain	900/ 973 274	+32 1578 2631	
Sweden	020-791-826	+32 1578 2630	
Poland	00800 1112095	+32 1578 2630	
Turkey		+32 1578 2643	
UK .	08000/ 284 770	+32 1578 2630	
China		86 21 6247 9222	
Korea		86 21 6247 9222	
Malaysia	800 80 7658	001.859.737.6141	
Γhailand	001.800.1.3.200.4876	001.859.737.6141	
Faiwan	00801 14 8417	001.859.737.6141	
South Africa	0800996881	+32 1578 2630	



PSA Contact Information

For any questions related to the Project Web-EDI please contact ...

Mrs Siham CHERFA

+33 (0)1 61453209

siham.cherfa@mpsa.com

For any business process related questions please contact ...

Logistics

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siham.cherfa@mpsa.com

Invoicing France

Pascal Torchin

+33 (0)1 61450560

pascal.torchin@mpsa.com

Invoicing UK

Peggy Jouanne

+33 (0)1 61450562

peggy.jouanne@mpsa.com

For any reference data related questions please contact ...

Your PSA material control contact(s) at the plant(s) concerned

PSA Help Desk

+33 (0)3 84469000

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