

ASN Dashboard – Quick Reference Guide

Accessing ASN Dashboard

1. Navigate to www.covisint.com
2. Key in your *User ID* and *Password*.
3. Click **Covisint Connect** from the Covisint Applications menu on the left of the screen
4. From the Transactions menu, click **ASN Dashboard** tab.

Receiving Notifications (Optional)



You are able to set up the **Connect** application to notify you when issues arise in the ASN Dashboard.

1. Click **Notifications** tab from the Administration menu.
2. Click **View / Edit Notification Changes**.
3. Click **Add a new subscription...**
4. Enable the checkbox of each ASN event type for which you wish to receive notification.
5. In the *Recipient Name* open text box, key in the name of the person to be notified
6. In the *Recipient email address* open text box, key in the complete email address of that contact.
7. Click **Save subscription**.



The email address you identified will receive email notification for every occurrence of the identified event.

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Managing Errors – Functional Acknowledgement Information

The screenshot shows the 'ASN Dashboard' tab in the Covisint Connect application. The 'Functional Acknowledgement Information' column is highlighted with a red circle. The table displays various ASN details, including Trading Partner Name, Message ID, Date/Time Sent, Message Number/Shipper Number, Ship From, Ship To, Ship Date/Time, and Status. A red 'X' icon in the Status column indicates a failed transaction.

Trading Partner Name	Message ID	Date/Time Sent	Message Number/Shipper Number	Ship From	Ship To	Ship Date/Time	Status	Date/Time Sent	Message ID	Status	Date/Time Sent
General Motors - MGO	F287000041	04/18/2006 11:00:57 AM EDT	10003165	081218943	48028	03/10/2006 00:37:00	---	---	Q243000551	✗	04/18/2006 10:21:37 AM EDT
General Motors - MGO	F287000041	04/18/2006 11:00:57 AM EDT	10003186	081218943	48028	03/10/2006 00:37:00	---	---	Q243000551	✗	04/18/2006 10:21:37 AM EDT
General Motors - MGO	F287000042	04/18/2006 11:13:59 AM EDT	10003302	081218943	48028	03/13/2006 13:40:00	---	---	Q243000551	✗	04/18/2006 10:21:37 AM EDT
General Motors - MGO	F287000043	04/18/2006 11:21:42 AM EDT	AB164368	005037726	48097	03/31/2006 18:35:00	✗	04/18/2006 12:06:50 PM EDT	---	---	---
General Motors - MGO	F287000044	04/18/2006 12:09:50 PM EDT	10003641	081218943	48028	03/23/2006 00:53:00	---	---	Q243000551	✗	04/18/2006 10:21:37 AM EDT

1. Navigate to the ASN Dashboard tab.
2. Review the **Functional Acknowledgement Information** column. ASNs marked with ✗ in the status column failed, and a Covisint assigned Functional Acknowledgement, along with a Message ID number.



Errors in this column indicate that the ASN or DESADV was NOT successfully transmitted.

3. Click the Message ID number for details regarding the ASN or DESADV and the syntax error description.
4. Correct the applicable error according to your standard operating procedure, and resubmit.

Managing Errors – Application Advice Information

The screenshot shows the 'Application Advice Information' tab in the Covisint Connect application. The 'Application Description' column is highlighted with a red box. The table displays various application advice details, including Message ID, Message Purpose Code, Error Code, Error Description, Part Number, and Process Date/Time. A red 'X' icon in the Status column indicates a failed transaction.

Message ID	Message Purpose Code	Error Code	Error Description	Part Number	Process Date/Time
Q243000551	Original(00)	14328	PART NOT ON DATABASE	SC48150	04/18/2006 11:12:33
Q243000551	Original(00)	14328	PART NOT ON DATABASE	SC48150	04/18/2006 11:12:33

1. Navigate to the **ASN Dashboard** tab.
2. Read the error as described in the **Application Description** column of the Dashboard tab. The resulting errors are identified.
3. Click the Message ID number for details regarding the Application Advise error description.
4. Correct the applicable error according to your standard operating procedure, and resubmit.

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Frequently Asked Questions regarding ASN Dashboard

- Q1. *What happens if an ASN (DESADV) is submitted that contains errors AND either the plant representative does not fix the error or instructs the supplier to fix the error and that does not get done in a timely fashion, or the fixed ASN contains errors itself?*
- A1. The error Application Advice will be retransmitted again. Covisint will post the latest error at any time.
- Q2. *What happens if an ASN (DESADV) error is fixed by either the plant representative or the supplier and a subsequent error is uncovered?*
- A2. It will be reported as the current error on the ASN dashboard. Since the ASN was not flagged ASN (DESADV) as good, this leaves an added responsibility on the part of the supplier to view the ASN after it is fixed by the supplier or after the plant representative has stated that they fixed the error. At the point the ASN has been determined to have been fixed, the supplier should check the ASN dashboard again.
- Q3. *What happens if a supplier should resend an ASN (cancellation, repair, or simple resubmission)?*
- A3. The second transmission will be marked as a Cancellation, and the Application Advice should be checked again with respect to the retransmitted ASN.
- Q4. *How is the Functional Acknowledgment column to be interpreted with respect to message receipt and processing?*
- A4. The Functional Acknowledgement is the result of a summarized CONTRL transaction and can be interpreted as a) receipt of the message by Covisint, and b) whether or not the ASN contained syntax errors. It is critical to note this is a Covisint, not a plant result. One cannot assume that the plant received or processed the ASN until an Application Advice displays in this ASN Dashboard (for errors) or about 15-20 minutes have passed since the ASN was sent.
- Q5. *What should I do when encountering ASN errors as reported on the ASN Dashboard?*
- A5. Contact the plant representative at the plant to which you are sending the ASN. Do not fix the errors without instruction. DO NOT CANCEL an ASN without explicit instructions from the plant representative.

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Frequently Asked Questions regarding ASN Dashboard

Q6 *Can I set up notifications based on ASN failures as shown on the ASN Dashboard?*

A6 Yes – see Covisint documentation.

Q7 *Are there any security considerations?*

A7 Yes, you can only view ASN results for **your** Covisint user ID.

Q8 *How long will the data reside on the ASN Dashboard?*

A8 Data resides as long as the data remains on the Covisint system – most often this is 15 days.

Q9 *Who can use this ASN Dashboard?*

A9 Currently only MGO and GMCCA Direct Connect suppliers are able to use the ASN Dashboard.